

Kittitas County solicits interest from licensed real estate appraisers

Kittitas County solicits interest from qualified individuals or firms for real estate appraisal and review on-call services.

PROJECT DESCRIPTION

The work to be performed by the CONSULTANT consists of performing real estate appraisals and/or reviews in Kittitas County, Washington. The County intends to contract with two or more qualified firms to provide appraisals and/or reviews that meet the requirements of the Uniform Appraisal Standards for Federal Land Acquisition or Uniform Standards of Professional Appraisal Practice and 49 CFR 24 – Uniform Relocation Assistance and Real Property Acquisition Regulations for Federal and Federally-Assisted Programs. The appraiser must be state licensed. The contract will be expire at the end of 2017.

SUBMITTAL

Submittals shall include the following information: 1) firm name, phone and fax numbers, 2) name, resumes, certifications and licenses of all staff who will perform appraisals, 3) indication of whether the firm provides appraisal or review appraisal services.

Submittals will be evaluated and ranked based on the following criteria:

1) Key personnel; 2) Firm experience with appraisals for federal and state funded acquisitions; 3) Firm experience with conservations easement and floodplain property appraisals; 4) Ability to meet schedule; 5) Approach to project management; 6) Familiarity with Kittitas County; 7) Past performance/references.

Kittitas County encourages disadvantaged, minority and women owned consultant firms to respond.

Please submit THREE copies of your Statement of Qualifications to: Kittitas County Public Works, 411 N. Ruby Street, Suite 1, Ellensburg, WA 98926 by January 8, 2015 no later than 5:00PM. No submittals will be accepted after that date and time. Any questions regarding this project should be directed to Christina Wollman at (509) 962-7523.

Persons with disabilities may request this information be prepared and supplied in alternate forms by calling collect (509-962-7523).

Kittitas County reserves the right to accept or reject any and all proposals or any items or part thereof or to waive any information or irregularities in the proposals. Kittitas County shall have the sole discretion to determine the most responsible proposal.

Kittitas County in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, subtitle A, Office of the Secretary, Part 21, nondiscrimination in federally assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively insure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, national origin or sex in consideration for an award.

Kittitas County shall evaluate statements of qualifications and performance data submitted by firms regarding the proposed services. Following the evaluation, the county may invite one or more firms to meet with county officials to discuss services and the relative benefits of various methods of providing the desired services. The county then selects from among those firms the two or more "most highly qualified" to provide the required services. County procedures and guidelines are to include a plan to ensure that women, minority, and veteran-owned firms have the maximum opportunity to compete for the contract. The level of firm participation should be consistent with their availability within the relevant professional community.

If a satisfactory contract cannot be negotiated, the county formally terminates the negotiations with that firm and attempts to negotiate a contract with the next most qualified firm. The process continues until an agreement is reached or the search is terminated.

In emergency situations, the process outlined above for procuring services may be dispensed with upon a finding by the county that an emergency requires the immediate execution of the work involved.

All submittals shall become the property of Kittitas County.

Kittitas County reserves the right to reject all submittals and re-advertise if necessary.